



Research Assistant – Career Lab (SNAAP)

Organization: Strategic National Arts Alumni Project (SNAAP)

Position Type: Part-time (10 hours/week)

Compensation: \$20–\$25/hour

Location: Remote (U.S./Europe)

Ideal Start: As soon as possible

About SNAAP and the Career Lab

The Strategic National Arts Alumni Project (SNAAP) is a national nonprofit research organization that collects and analyzes data on arts and design graduates to better understand their educational experiences and career outcomes.

The Career Lab is a new National Endowment for the Arts funded research initiative focused on understanding the long-term career trajectories of arts and design alumni through longitudinal surveys, in-depth interviews, and advanced quantitative analysis. This work contributes to national conversations on higher education, workforce development, and the value of arts training.

Position Overview

We are seeking a part-time Research Assistant to support the Career Lab’s mixed-methods research activities. This role is ideal for a current graduate student (especially Ph.D. students) or an early-career researcher with strong quantitative skills and a clear interest in research as a primary career path.

The Research Assistant will work closely with the research team to support data analysis, reporting, and qualitative research efforts.

Key Responsibilities

- Assist with updating and maintaining Tableau dashboards for public-facing data visualization
- Support quantitative data analysis for longitudinal survey data
- Contribute to drafting quarterly reports for the National Endowment for the Arts (NEA)
- Help manage and conduct in-depth, semi-structured interviews (including scheduling, note-taking, and/or transcription review)
- Assist with survey data preparation, cleaning, and documentation
- Support mixed-methods research activities, including integrating qualitative and quantitative findings
- Contribute to research outputs, including reports, briefs, and presentations

Required Qualifications

- Strong quantitative research skills (e.g., statistics, data analysis, survey data)
- Experience working with datasets (cleaning, management, and analysis)
- Familiarity with statistical software (e.g., R, Stata, Python, or similar)
- Ability to work with or quickly learn data visualization tools (e.g., Tableau)
- Strong organizational skills and attention to detail
- Excellent written communication skills

Preferred Qualifications

- Current Ph.D. student in a relevant field (e.g., economics, sociology, public policy, data science, or related field)
- Experience with longitudinal data or large-scale survey research
- Experience/familiarity with qualitative research methods, especially conducting or analyzing interviews
- Familiarity with mixed-methods research design
- Interest in arts, education, workforce development, or cultural policy

Who This Role Is For

This position is best suited for current students or early-career researchers who:

- Are building a career in research (academic, policy, or applied)
- Want hands-on experience with a large-scale, longitudinal research project
- Are comfortable working across both quantitative and qualitative methods

How to Apply

Send a cover letter, resume, and one writing sample that demonstrates experience working with and interpreting quantitative data (e.g., statistical analysis, data visualization, or empirical research findings), along with names and contact information for two references, to info@snaaparts.org by April 27.

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